

NOTICE

ANNUAL GENERAL MEETING

22ND AUGUST 2025

Notice is hereby given that the 14th Annual General Meeting of the Institute of Internal Auditors Tanzania will be held physically at Simba Hall, Arusha International Conference Centre (AICC), Arusha on Thursday 25th September 2025 from 16.00PM to 18.00PM. The agenda shown below will be transacted:

14.1 Notice and Quorum

14.2 Adoption of the Agenda

14.3 Confirmation of the Minutes of the 13th AGM held on 4th October 2024

14.4 Matters Arising from the Previous Meeting Minutes

14.5 To receive the Report of the Management and the Audited Accounts for the preceding year

14.6 To Approve appointment of Auditors

14.7 Any Other Business

14.8 Election

14.9 Closing of the Meeting

By Order of the Board



Seif Hassan
Board Secretary

IMPORTANT NOTES:

1. Members wishing to attend the meeting must confirm their attendance on or before 22nd September 2025. Under separate notice, a link for Registration of Delegates for the Annual General Meeting will be issued. Members shall be required to register no later than Tuesday, 23rd September 2025.
2. Only members who have no subscriptions in arrears will have the right to vote.
3. The confirmation must be in writing and sent to ceo@iiatanzania.or.tz
4. Members who are eligible to vote but unable to attend the General Meeting may appoint a proxy to represent them. Proxies shall be lodged with CEO by 19th September 2025.

The Institute of Internal Auditors Tanzania

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